

# Inspection Report for Scaffolds / Excavations

carried out in pursuance of Regulations 29 and 30 of the  
**Construction (Health, Safety and Welfare) Regulations 1996**

Date/Time of Inspection:	Date of last Inspection:	<b>Scaffolds or Excavations</b>	<b>Scaffold Checklist</b>			
Name and Address of person for whom the inspection is being carried out:	Site Address:	Location and description of work: (including any plant, equipment or materials inspected)	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 33%; border: none;"> <p><b><u>FOOTINGS</u></b> Soft and uneven No base plate No sole boards Undermined</p> <p><b><u>STANDARDS</u></b> Not plumb Jointed in the same lift Wrong spacing Damaged</p> <p><b><u>LEDGERS</u></b> Not level Joints in the same bay Loose Damaged</p> <p><b><u>BRACING</u></b> Facade and ledger Some missing Loose</p> </td> <td style="vertical-align: top; width: 33%; border: none;"> <p><b><u>PUTLOGS + TRANSOMS</u></b> Wrongly spaced Loose Wrongly supported</p> <p><b><u>COUPLINGS</u></b> Wrong fitting Loose Damaged No check couplers</p> <p><b><u>BRIDLES</u></b> Wrong spacing Wrong couplings Weak support</p> <p><b><u>BOARDING</u></b> Bad boards Trap boards Incomplete boarding</p> </td> <td style="vertical-align: top; width: 33%; border: none;"> <p><b><u>TIES</u></b> Some missing Loose</p> <p><b><u>GUARDRAILS / TOEBOARDS</u></b> Wrong height Loose Some missing</p> <p><b><u>LADDERS</u></b> Damaged Insufficient length Not tied</p> </td> </tr> </table>	<p><b><u>FOOTINGS</u></b> Soft and uneven No base plate No sole boards Undermined</p> <p><b><u>STANDARDS</u></b> Not plumb Jointed in the same lift Wrong spacing Damaged</p> <p><b><u>LEDGERS</u></b> Not level Joints in the same bay Loose Damaged</p> <p><b><u>BRACING</u></b> Facade and ledger Some missing Loose</p>	<p><b><u>PUTLOGS + TRANSOMS</u></b> Wrongly spaced Loose Wrongly supported</p> <p><b><u>COUPLINGS</u></b> Wrong fitting Loose Damaged No check couplers</p> <p><b><u>BRIDLES</u></b> Wrong spacing Wrong couplings Weak support</p> <p><b><u>BOARDING</u></b> Bad boards Trap boards Incomplete boarding</p>	<p><b><u>TIES</u></b> Some missing Loose</p> <p><b><u>GUARDRAILS / TOEBOARDS</u></b> Wrong height Loose Some missing</p> <p><b><u>LADDERS</u></b> Damaged Insufficient length Not tied</p>
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Items requiring attention:			<b>Excavations Checklist</b>			
Details of action taken as a result of inspection:	Any further action considered necessary:	Name of person making report: _____ Signature: _____	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%; border: none;"> <p><b><u>PRIOR TO WORK</u></b> Risk assessment Ground investigation Prevention of access Check on soil types Effect on roads/building Locate services Supplies of shoring material Poling boards standing proud Adequate lighting Safe access/egress Position of bridges, soil heaps or temporary roads Method of excavating Method of installation of supp</p> </td> <td style="vertical-align: top; width: 50%; border: none;"> <p><b><u>DURING WORK</u></b> Sound material used Approved method statement for support install Competent person in attendance Work cage used during installation Supports secure Props/wedges tight Signs of overstress Damage by plant Water seepage Earth peeling or cracking Unhealthy atmospheres Spoil heaps back from edge Barriers, notices and warning light Guardrails Plant wheel stops well anchored Passing traffic away from edge Safe method for withdrawal of supports Adequate space for work to be carried out Adequate sump when pumping</p> </td> </tr> </table>	<p><b><u>PRIOR TO WORK</u></b> Risk assessment Ground investigation Prevention of access Check on soil types Effect on roads/building Locate services Supplies of shoring material Poling boards standing proud Adequate lighting Safe access/egress Position of bridges, soil heaps or temporary roads Method of excavating Method of installation of supp</p>	<p><b><u>DURING WORK</u></b> Sound material used Approved method statement for support install Competent person in attendance Work cage used during installation Supports secure Props/wedges tight Signs of overstress Damage by plant Water seepage Earth peeling or cracking Unhealthy atmospheres Spoil heaps back from edge Barriers, notices and warning light Guardrails Plant wheel stops well anchored Passing traffic away from edge Safe method for withdrawal of supports Adequate space for work to be carried out Adequate sump when pumping</p>	
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		Person receiving report: _____ Signature: _____				

This Form prepared by Tim for New Project,